



INGATESTONE & FRYERNING COMMUNITY ASSOCIATION CIO

7 High Street, Ingatestone, Essex CM4 9ED

Tel: 01277 352064

Email: welcomelifcc@live.co.uk

Website: www.ifcc.org.uk

Established 1862

9 January 2019

Dear Members

**NOTICE OF 2017/18 ANNUAL GENERAL MEETING
WEDNESDAY 13th FEBRUARY 2019 at 8.30pm**

Notice is hereby given that the 2017/18 Annual General Meeting of Ingatestone & Fryerning Community Association, Charitable Incorporated Organisation (IFCA CIO) (Charity No.1161482) will take place in the Community Centre Hall at **8.30pm** on **Wednesday 13th February 2019**.

In addition to the receipt of the accounts and the election of trustees and officers, members are invited to hear about the work and improvements made over the last year at the Community Centre and Fryerning Parish Room and have a say in shaping the future operation of the charity. We are particularly keen to involve more members with the requisite skills and enthusiasm who would be willing to organise events and projects and raise funds. There will also be a chance for informal discussion with the trustees after the meeting.

In advance of the meeting members are invited to propose;

- (a) nominations for the election at the AGM of representatives of full members to serve as trustees, and
- (b) any other business to be included on the agenda for the AGM.

Any proposals should be addressed to the Honorary Secretary and submitted to the Community Centre Office by close on Friday 1st February 2019.

Yours sincerely

JA Galvin

John A Galvin MBE
Honorary Secretary