



INGATESTONE & FRYERNING COMMUNITY ASSOCIATION CIO

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5th January 2026

Dear Members

**NOTICE OF 2024/25 ANNUAL GENERAL MEETING to be held on
FRIDAY 30th JANUARY 2026 at 7.30pm**

Notice is hereby given that the 2024/25 Annual General Meeting of Ingatestone & Fryerning Community Association, Charitable Incorporated Organisation (IFCA CIO) (Charity No.1161482) will take place in the Community Centre Hall at **7.30pm** on **Friday 30th January 2026**.

The AGM will consider for adoption our annual report and accounts and provide further information on what the IFCA CIO has been doing over the course of the last year. Copies of the annual report and accounts will be made available in advance of the meeting. We will also be electing trustees and officers, to serve on your behalf.

The AGM is open to all members and usually lasts about an hour and there will be an opportunity for further informal discussion with trustees at the end of the meeting. If you haven't already done so, please renew your membership in time for the AGM and come along to have your say on shaping the future of the Community Centre.

In advance of the meeting, members are invited to propose;

- (a) nominations for the election of representatives of full members to serve as trustees, and
- (b) any other business to be included on the agenda for the AGM.

Any proposals should be addressed to the Honorary Secretary and submitted to the Community Centre Office by close on Thursday 22nd January 2026.

Yours sincerely

JA Galvin

John A Galvin MBE

Honorary Secretary