



INGATESTONE & FRYERNING COMMUNITY ASSOCIATION CIO

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## IFCA CIO MEMBERSHIP RULES

These rules are made in accordance with the membership provisions in Clause 9 of Ingatestone & Fryerning Community Association CIO's Constitution, dated 15 May 2014 (as amended). A member may be an individual or corporate body or an individual or corporate body representing an organisation which is not incorporated. Membership of the IFCA CIO is open to anyone who is interested in furthering its objectives. It is the duty of each member to exercise their powers as a member of the IFCA CIO in the way they decide in good faith would be the most likely to further the purposes of the IFCA CIO.

### Individual member benefits

1. Members of more than 12 months standing benefit from discounted hire of the Hall or Committee room at the prevailing discounted rate.
2. Members may hire the snooker and pool tables and may invite guests to play with them.
3. Members benefit from discounted rates in the bar and for IFCA CIO organised events where offered.
4. Full members may vote on any resolution or at General Meeting of members.

### Membership cards

5. Membership cards are issued to individual members and are valid from 1<sup>st</sup> January each year. If renewal is not paid in full by 31<sup>st</sup> January, that person's membership card will be deactivated thereafter until payment is made. An additional administration fee may be levied where the card is re-activated in addition to the membership fee.
6. Membership cards remain the property of IFCA CIO.
7. It is the responsibility of members to look after their card. Membership cards should not be defaced and may not be loaned to other persons.
8. Individual membership is not transferable.
9. Members should keep their membership card with them and may be required to present it when seeking reduced rates in the bar or for IFCA CIO events.
10. If a membership card is lost or stolen the member should report this to the IFCA CIO. The card will be deactivated. A replacement membership card can be issued on payment of an administration fee.
11. Where any sum of money owed by a member to IFCA CIO is not paid in full within six months, membership may be terminated.



### Behaviour of members

12. Members shall behave in a responsible and respectful manner in accordance with IFCA CIO objectives, so as to protect the health and safety of others. Members should report any unsafe behaviour to a responsible person.
13. Members shall not use foul, threatening or discriminatory language or act in an aggressive or violent manner. Members should not deface, litter or otherwise cause damage to the premises and its facilities.
14. Gambling and betting is not permitted on the premises save for raffles organised as part of an event or games for small stakes where permitted within the terms of the IFCA CIO's Premises licence.
15. Members shall not take or be under the influence of illegal drugs while on the premises.
16. The contracted licensed bar manager has delegated powers to remove or ban any person who is under the influence of illegal drugs, is intoxicated or misbehaving from the bar.

### Smoking

17. Smoking on the premises is an offence. An outdoor 'smoking area' is available under the canopy near the side entrance.

### Children

18. Children must be adequately supervised at all times while on site at the Community Centre Hall, bar and car park.
19. Where children behave in a manner that poses a danger or a risk to the health and safety of themselves or others or that causes a nuisance, the responsible adult shall be asked to remove them from the premises.

**IFCA CIO Committee  
approved 21<sup>st</sup> June 2023**