



INGATESTONE & FRYERNING COMMUNITY ASSOCIATION CIO

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Established 1862

25 January 2022

Dear Members

NOTICE OF 2020/21 ANNUAL GENERAL MEETING WEDNESDAY 23rd FEBRUARY 2022 at 8.30pm

Notice is hereby given that the 2020/21 Annual General Meeting of Ingatestone & Fryerning Community Association, Charitable Incorporated Organisation (IFCA CIO) (Charity No.1161482) will take place in the Community Centre Hall at **8.30pm** on **Wednesday 23rd February 2022**.

The AGM will consider for adoption our annual report and accounts and provide further information on how we have managed during the second year of the pandemic. Copies of the IFCA CIO's annual report and accounts are available via the following link [IFCA CIO AGM](#). We will also be electing trustees and officers, to serve on your behalf.

The AGM is open to all members and usually lasts about an hour. Subject to any prevailing restrictions there may be an opportunity for further informal discussion with trustees at the end of the meeting. So if you haven't already done so, please renew your membership in time for the AGM and come along to have your say on shaping the future of the Community Centre.

In advance of the meeting, members are invited to propose;

- (a) nominations for the election of representatives of full members to serve as trustees, and
- (b) any other business to be included on the agenda for the AGM.

Any proposals should be addressed to the Honorary Secretary and submitted to the Community Centre Office by close on Friday 11th February 2022.

Yours sincerely

JA Galvin

John A Galvin MBE
Honorary Secretary